

Course Description Form

1. Course Name:					
Computer					
2. Course Code:					
3. Semester / Year:					
1 st semesters					
4. Description Preparation Date:					
20/2/2024					
5. Available Attendance Forms:					
Attendance in theory halls and practical lab					
6. Number of Credit Hours (Total) / Number of Units (Total)					
90hours (30 theory+60 practical)					
7. Course administrator's name (mention all, if more than one name)					
Lecturer Awatif Rathi A bood awatif.abood@uobasrah.edu.iq					
8. Course Objectives					
Course Objectives			<ul style="list-style-type: none"> • 1) Teaching and learning first-year students in basic and advanced computer science • 2) Providing the student with theoretical and practical scientific skills and knowledge of applied computer programs. • 3) Mastering the skills and basics of computer applications. 		
9. Teaching and Learning Strategies					
Strategy		<p style="text-align: center;">1- Educational strategy, collaborative concept planning. 2- Brainstorming education strategy. 3- Education Strategy Notes Series</p>			
10. Course Structure					
Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
1	1		E learning using Moodle	محاضرات / عملي	أسئلة ونقاش

2	2		Microsoft Word		
3			Microsoft Word		
4	2		Microsoft Excel		
5			Microsoft Excel		
6	2		Microsoft PowerPoint		
7			Microsoft PowerPoint		
8	1		Microsoft Outlook		
9	2		Statistics Program SPSS and I entry		
10			Statistics Program SPSS and I entry		
11	2		Searching online Databases (NO google Scholar)		
12			Searching online Databases (NO google Scholar)		
13	2		Referencing Managers (Zot Menedey)		
14			Referencing Managers (Zot Menedey)		
15			Final term exam		

11. Course Evaluation

- 1) Formative exams
- 2) Summative exams
 - mid-semester exam 30 marks (10 mark practical and 20 marks theory)
 - final-semester exam 70 marks (20 mark practical and 50 marks theory)

12. Learning and Teaching Resources

Required textbooks (curricular books, if any)	اساسيات الحاسوب وتطبيقاته المكتبية ج1 تأليف ا.م.د. زياد محمد عيود وآخرون
Main references (sources)	تعلم واحترف الويندوز 7 تأليف / محمد نزيه محمد كتاب الشامل في تعلم نظام التشغيل تأليف وسام علي الخزاعي الدالات الأساسية في برنامج الاكسل المنذر سفان
Recommended books and references (scientific journals, reports...)	
Electronic References, Websites	Internet sources You-tube lectures

